

**SOCIAL CARE AND ADULT SERVICES SCRUTINY PANEL  
APPOINTEESHIPS – ACTION PLAN**

**21 JUNE 2011**

<b>SCRUTINY RECOMMENDATION</b>	<b>PROPOSED ACTION</b>	<b>BY WHOM</b>	<b>BUDGET COST</b>	<b>TIMESCALE</b>
<p>a. That effort be actively made to reduce the number of appointeeships. Other alternatives also need to be explored to enable individuals who do not lack mental capacity but make unwise financial decisions to be supported.</p>	<p>Review of all current Appointeeship cases to be carried out (community cases to be done first then residential care cases).</p> <p>New referral process for new cases – to include completion of assessment of capacity / best interests determination form in all cases.</p> <p>Use of the Finance Panel to consider options to support service users with options other than an appointeeship.</p>	<p>User/Carer Support Services Manager</p> <p>User/Carer Support Services Manager</p> <p>Strategic Lead for Safeguarding</p>		<p>All community appointeeship to be reviewed by 01.11.11 and residential care appointeeships by March 2012</p> <p>Commenced 16<sup>th</sup> May 2011</p> <p>Commenced 12<sup>th</sup> April 2011 and to be reviewed in October 2011</p>

	Monitor use of new appointeeship procedure and that appointeeship reviews are undertaken to deadline.	User/Carer Support Services Manager		March 2012
b. That when reviewing the appropriateness of current appointeeship cases consideration be given to whether the appointeeship is being operated in the most effective way having regard to the resources available and the identified needs of service users e.g. delivering cash.	All cash deliveries to be reviewed to confirm they are still required and alternatives to delivery of cash to be explored.	Senior Estates Officer		December 2011
c. That no charge is introduced for the Appointeeship service in Middlesbrough.	No actions required.			
d. That consideration be given to the development of a chargeable money management service for vulnerable people who do not lack mental capacity but would benefit from the type of assistance the Estates Team can provide. Sufficient evidence would be needed to demonstrate that the introduction of such a service represents value for money for both the Council and service users.	Service users who have their appointeeship revoked as part of the review of all appointeeships will be consulted as to whether they would be prepared to pay for the service they previously received for free.	User/Carer Support Services Manager		March 2012
e. That the referral process in respect of residential care appointeeships be reviewed and it be made a	All residential care appointeeships to be requested by a care manager using the new appointeeship process	User/Carer Support Services Manager		16.05.11

<p>requirement that a care manager is responsible for evidencing that an individual lacks the mental capacity to manage their own finances. In such cases a best interests assessment must also be undertaken.</p>				
<p>f. That training be undertaken in partnership with the DWP (Pension Service and Job Centre Plus) to increase understanding amongst care managers (Social Workers and CPN's) on when an application for an appointeeship is appropriate and how to complete an assessment of capacity form / mental capacity assessment. The sessions should also include advice on what other options are available to care managers when the individual they work with does not lack mental capacity but makes unwise decisions or is deemed vulnerable to financial abuse / exploitation.</p>	<p>Training/Briefings on the new appointeeship process including form completion to be provided to all staff who make appointeeship referrals</p> <p>See attached response from DWP regarding offer of training.</p>	<p>Strategic Lead for Safeguarding/ Lead for Mental Health/User Carer Support Services Manager/ Workforce Development Manager</p>		<p>September 2011</p>
<p>g. That the DWP appoint a permanent representative on the proposed Finance Panel. The Panel is concerned that without the DWP's commitment the Finance Panel in Middlesbrough will not be as effective as in North Tyneside, where a permanent DWP representative is appointed to the Panel.</p>	<p>The DWP have committed to providing a representative on the Finance Panel</p>	<p>User/Carer Support Services Manager</p>		<p>3rd May 2011</p>
<p>h. That the department report back to the Social Care and Adult Services</p>	<p>Report back to panel</p>	<p>Strategic Lead for Safeguarding/</p>		<p>October 2011</p>

Scrutiny Panel after the Finance Panel has been in operation for a six-month period to review how the panel is operating.		User/Carer Support Services Manager		
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